

**Golden Feather Union Elementary School District  
Annual Organizational & Regular Board Meeting  
December 16, 2015**

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Meeting Location: Concow School      Time: Closed Session 4:00 / Open Session 4:30

*For persons wishing to review the full agenda packet, one is available in the lobby at the district office. Meeting site is wheelchair accessible. Any individuals who require special accommodations should contact the superintendent (530) 533-3833 at least two days before the meeting date.*

**1.0 Roll Call – Open Session      Time: \_\_\_\_\_**

**BOARD OF TRUSTEES**

Deborah Ingvaldsen	President
Paula Neher	Clerk
Don Saul	Trustee
Matthew Morris	Trustee
Ralph White	Trustee
 Gregory Blake	 Superintendent
Pearl Lankford	Administrative Assistant

**\*Public Comment**

**2.0 Closed Session: Time in: \_\_\_\_\_ Time out: \_\_\_\_\_**

**2.1. Gov. Code 54957.6 Conference with Labor Negotiator**

**2.2 Employee Evaluation/Superintendent**

**3.0 Flag Salute**

**4.0 Approval to Vary the Sequence**

**5.0 Motion to Adjourn to the Annual Organizational Meeting**

**6.0 Annual Organizational Meeting**

**6.1 Election of Officers**

President \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Clerk \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**6.2 Designation of Date/Time of Regular Board Meetings**

Date/Time \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**6.3 Motion to Adjourn Annual Organizational Meeting and Convene to Public Hearing for Charter Petition Renewal (PIVOT)**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**7.0 Public Hearing (PIVOT Charter Renewal Presentation)**

**7.1 Motion to Reconvene to Regular Meeting.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

8.0 Public Comments – *This is the time at which the President invites anyone in the audience; including district employees, wishing to address the Board on a matter not on the agenda to stand, state your name, and address for the record. Presentations will be limited to (3) minutes; maximum of (20) minutes to each subject matter. The board is prohibited by law from taking action or discussing any item presented if it is not listed on the agenda, unless permitted by law. For those wishing to address items on the agenda, time will be available as each agenda item is introduced.*

9.0 Reports

- 9.1 Superintendent Report
- 9.2 CSEA
- 9.3 GFTA
- 9.4 Parents' Club
- 9.5 Board Members

10.0 Consent Calendar

*These items are routine and will be enacted by one motion. Board members may request that an item be removed from the Consent Calendar for discussion or action.*

- 10.1 November 18, 2015 Board Meeting Minutes - REF
- 10.2 Bill Warrants Nov./Dec 2015 - REF
- 10.3 Interdistrict Transfers #5 & #6 - REF
- 10.4 New Hires

Effective 12/7/15 Sandra Mooney – Short Term Paraeducator  
Effective 12/10/15 Cristina Lupini – School Counselor  
Effective 12/7/15 Robin Fernandes Somers – Classified Substitute

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

11.0 Information For Discussion

- 11.1 Attendance Report - REF
- 11.2 Financial Report – First Interim - REF
- 11.3 GFUESD Audit Report - REF
- 11.4 Educator Effectiveness Grant - REF
- 11.5 Bus Stop Policy
- 11.6 Early Admission TK/Kindergarten

12.0 Action Items-New Business

- 12.1 TK/Kindergarten Early Admission Approval

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

- 12.2 5 Year Capital Facilities Report - REF

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Golden Feather Union Elementary School District  
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12.3 15/16 First Interim Report - REF

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

12.4 Pivot Charter Petition Renewal

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

12.5 Erickson Law Firm Approval - REF

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

12.6 Accept the Letter from GFTA Regarding Negotiations of Article XI Salary and Benefits

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

13.0 Motion to Convene to Closed Session

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

\*Closed Session

14.0 Motion to Adjourn

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

Meeting Location: Concow School

Closed Session: 4:00 PM

Open Session: 4:30 PM

**1.0 Call to Order Time:4:00**

**Board of Trustees**

Deborah Ingvaldsen – President- Absent

Paula Neher – Clerk - Present

Don Saul – Trustee - Present

Matthew Morris – Trustee - Present

Ralph White – Trustee - Present

Gregory Blake – Superintendent - Present

Pearl Lankford – Administrative Assistant - Present

**Closed Session: Gov. Code 54957.6 Conference with Labor Negotiator.**

**Performance Evaluations – Greg Blake**

**Time in 4:00 Time out 4:30 – No Action Taken.**

**Open Session: Time 4:35**

**2.0 Flag Salute – Led by Mr. Saul**

**3.0 Approval to Vary the Sequence**

Mr. Saul made a motion to remove 9.0. Seconded by Mr. Morris, the board voted 4-0 to remove the item (closed session). Ayes: Neher, White, Saul, Morris.

**4.0 Public Comments – 3/4 Teacher Donna Mortimer presented the board with a short video of her Enrichment Student group using Green Screen Technology.**

**5.0 Reports**

**5.1 Superintendent Report – Superintendent Greg Blake thanked Mr. Morris for the use of a dumpster, Mr. Klobas for the help and use of his backhoe, and the Parents' Club for the Fall Fest. Teresa Lightle is still providing technology training for the staff on minimum days. Prop 39 work started today. Graduation rate data is being collected. Greg Blake reported that the district will be receiving dollars for the AESES Transportation Grant as well as Educator Effectiveness Grant. The board will be approving the EFF at a future meeting.**

**5.2 CSEA – No report**

**5.3 GFTA – No report**

**5.4 Parents' Club – Will be helping wrap for Santa's Secret Shop on December 8<sup>th</sup> – 10<sup>th</sup>.**

**5.5 Board Members – Mr. Saul reported that revenue from the Fall Fest totaled almost \$3000.00. Mrs. Neher reported that Parents' Club would be providing refreshments at the winter program.**

**6.0 Consent Calendar**

- 6.1 Minutes 10/21/15 (REF)**
- 6.2 Interdistrict Transfers #4 (Incoming)**
- 6.3 Bill Warrants (REF)**
- 6.4 Williams Quarterly Report (No Complaints)**

**Mr. Morris made a motion to approve the consent calendar. Seconded by Mr. White, the board voted 4-0 to approve. Ayes: Morris, White, Neher, Saul.**

**7.0 Discussion Items**

- 7.1 Financial Report (REF)**
- 7.2 Attendance Report (REF)**
- 7.3 Budget Update**
- 7.4 LCAP – Superintendent Greg Blake presented the board with an update on how dollars are spent. He also gave an update on assessment scores and what they really mean.**
- 7.5 CAASP Update**

**8.0 Action Items**

- 8.1 CSEA (5-22-15) Tentative Agreement 14/15 (REF)**

**Mr. Saul made a motion to approve the tentative agreement. Seconded by Mr. White, the board voted 4-0 to approve the agreement. Ayes: Saul, White, Neher, Morris.**

- 8.2 Set Date of Annual Organization Board Meeting (REF)**

**Mr. White made the motion to set Dec. 16, 2015 as the date. Seconded by Mr. Morris, the board voted 4-0 to set the date. Ayes: Saul, White, Neher, Morris.**

**9.0 Removed.**

**10.0 Adjournment Time: 6:30**

**Mr. Saul made the motion to adjourn. Seconded by Mr. Morris the board voted 4-0 to adjourn. Ayes: Saul, White, Neher, Morris.**

**GOLDEN FEATHER UNION ELEMENTARY SCHOOL DISTRICT**  
**Detailed AP Vendor Check Register**

Fund Number: 01							
Check #	Check Dt	Invoice	Description			Ck Amount	
00772394	11/17/2015	7257984	CURRENT CHARGES 10/3-11/2/15			84.23	
00772394	11/17/2015	7257984	ADJUSTMENTS 10/3-11/2/15			-18.75	
					<b>Check Total:</b>	65.48	
00772395	11/17/2015	110515	UTILITIES 10/7-11/4/15			40.39	
					<b>Check Total:</b>	40.39	
00773228	11/24/2015	112015R	REIMB 11/20/15 SUPPLIES			169.86	
00773228	11/24/2015	112015R	TRAVEL CLAIM 11/20/15			108.62	
					<b>Check Total:</b>	278.48	
00773229	11/24/2015	2216/1501111	15111 PY VENDOR			497.40	
00773229	11/24/2015	2238/1501111	15111 PY VENDOR			30.00	
					<b>Check Total:</b>	527.40	
00773230	11/24/2015	2228/1501111	15111 PY VENDOR			234.86	
					<b>Check Total:</b>	234.86	
00773231	11/24/2015	2231/1501111	15111 PY VENDOR			16.00	
					<b>Check Total:</b>	16.00	
00773232	11/24/2015	2249/1501111	15111 PY VENDOR			90.00	
					<b>Check Total:</b>	90.00	
00773233	11/24/2015	2180/1501111	15111 PY VENDOR			65.30	
					<b>Check Total:</b>	65.30	
00773638	12/01/2015	130525644	OIL DISPOSAL			35.00	
					<b>Check Total:</b>	35.00	
00773639	12/01/2015	3330920	BATTERY BUS 4			140.71	
					<b>Check Total:</b>	140.71	
00773640	12/01/2015	81956	LABOR/REPAIR			54.85	
					<b>Check Total:</b>	54.85	
00773641	12/01/2015	7590646	MATERIALS & SUPPLIES			9.65	
00773641	12/01/2015	1025353	MATERIALS & SUPPLIES			42.81	

# GOLDEN FEATHER UNION ELEMENTARY SCHOOL DISTRICT

## Detailed AP Vendor Check Register

00774250	12/08/2015	692949	MATERIALS & SUPPLIES	Check Total:	33.13
00774251	12/08/2015	111915	UTILITIES 10/20-11/18/15		33.13
00774251	12/08/2015	111915P	UTILITIES 10/20-11/18/15		2,553.00
					630.91
00774252	12/08/2015	30702385	GARBAGE SERVICE NOV 15	Check Total:	3,183.91
					260.64
00774253	12/08/2015	134716	PROGRAM ADVISORY 15/16 2ND BIL	Check Total:	260.64
					2,000.00
00774254	12/08/2015	1531307800	MATERIALS & SUPPLIES	Check Total:	2,000.00
					21.53
00774620	12/10/2015	233598	MONITORING 12/1/15-2/29/16	Check Total:	21.53
					105.00
00774621	12/10/2015	120115R	REIMB 12/1/15 SUPPLIES	Check Total:	105.00
					157.17
00774622	12/10/2015	120115R	REIMB 12/1/15 SUPPLIES	Check Total:	157.17
					117.61
00774623	12/10/2015	292765435	COPIER LEASE 11/20-12/20/15	Check Total:	117.61
					548.81
00774624	12/10/2015	2228/1501112	15112 PY VENDOR	Check Total:	548.81
					1.06
				Check Total:	1.06
				District Fund Total:	15,772.43

# Concow Elementary Monthly Attendance Report

## MONTH4 - Beginning: 11/09/2015, MONTH4 - Ending: 12/04/2015

Concow Elementary - All Students

Days Taught: 14

Section Id	Teacher	Enrolled Last Day Prev Mon	Last Day Drops	First Day Adds	Begin Count	Add	Drop	Last Day Count	Max. Enroll.	Days Not Enroll.	Days of Absence	I. S. Credit	I. S. No Credit	I. S. Pend	Actual Attend	Total For School	ADA	% of actual Attend	1st Day Next Month
<b>OK-A - Moore</b>																			
		9	0	0	9	0	0	9	9	0	2	0	0	0	124	124	8.857	98.41	9
<b>Grade 00K</b>																			
		9	0	0	9	0	0	9	9	0	2	0	0	0	124	124	8.857	98.41	9
<b>Grade 00TK</b>																			
		3	0	0	3	0	0	3	3	0	5	0	0	0	37	37	2.642	88.09	3
		3	0	0	3	0	0	3	3	0	5	0	0	0	37	37	2.642	88.09	3
<b>Grade 01</b>																			
		15	0	0	15	1	1	15	16	9	27	0	0	0	188	188	13.428	87.44	15
		15	0	0	15	1	1	15	16	9	27	0	0	0	188	188	13.428	87.44	15
<b>Grade 02</b>																			
		12	0	0	12	0	0	12	12	0	11	0	0	0	157	157	11.214	93.45	12
		12	0	0	12	0	0	12	12	0	11	0	0	0	157	157	11.214	93.45	12
<b>Grade 03</b>																			
		9	0	0	9	0	1	8	9	7	13	0	0	0	106	106	7.571	89.07	8
		9	0	0	9	0	1	8	9	7	13	0	0	0	106	106	7.571	89.07	8
<b>Sub Total GRADES OK-3</b>																			
		48	0	0	48	1	2	47	49	16	58	0	0	0	612	612	43.714	91.34	47
<b>Grade 04</b>																			
		16	0	0	16	0	0	16	16	0	28	0	0	0	196	196	14.000	87.50	16
		16	0	0	16	0	0	16	16	0	28	0	0	0	196	196	14.000	87.50	16
<b>Grade 05</b>																			
		14	0	0	14	0	0	14	14	0	7	0	0	0	189	189	13.500	96.42	14
		14	0	0	14	0	0	14	14	0	7	0	0	0	189	189	13.500	96.42	14
<b>Grade 06</b>																			
		12	0	0	12	0	0	12	12	0	9	0	0	0	159	159	11.357	94.64	12
		12	0	0	12	0	0	12	12	0	9	0	0	0	159	159	11.357	94.64	12
<b>Sub Total GRADES 4-6</b>																			
		42	0	0	42	0	0	42	42	0	44	0	0	0	544	544	38.857	92.51	42



# Concow Elementary Monthly Attendance Report

## MONTH4 - Beginning: 11/09/2015, MONTH4 - Ending: 12/04/2015

Concow Elementary - All Students

Days Taught: 14

Section Id	Teacher	Enrolled Last Day Prev Mon	Last Day Drops	First Day Adds	Begin Count	Add	Drop	Last Day Count	Max. Enroll.	Days Not Enroll	Days of Absence	I. S. Credit	I. S. No Credit	I. S. Pend	Actual Attend	Total For School	ADA	% of actual Attend	1st Day Next Month
<b>Grade 07</b>																			
7-A - Chenoweth		11	0	1	12	0	0	12	12	0	19	0	0	8	141	141	10.071	83.92	12
<b>Grade 08</b>																			
8-A - Chenoweth		10	0	0	10	0	0	10	10	0	12	0	0	0	128	128	9.142	91.42	10
<b>Sub Total</b>																			
<b>GRADES 7-8</b>		21	0	1	22	0	0	22	22	0	31	0	0	8	269	269	19.214	87.33	22
<b>School Totals:</b>																			
		111	0	1	112	1	2	111	113	16	133	0	0	8	1,425	1,425	101.785	90.99	111

Signature \_\_\_\_\_ Date \_\_\_\_\_

To the best of my knowledge and belief this State School Register report has been kept as required by law and in accordance with the instruction of the Superintendent of Public Instruction.

DRAFT

**OTHER REPORTS SECTION**

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

To the Board of Trustees  
Golden Feather Union Elementary School District  
Oroville, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Golden Feather Union Elementary School District (the District) as of and for the year ended June 30, 2015; and the related notes to the financial statements, which collectively comprise the District's basic financial statements; and have issued our report thereon dated DATE.

***Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions to prevent, or detect, and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**  
(Continued)

***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Purpose of This Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

DATE  
Chico, California

## **INDEPENDENT AUDITORS' REPORT ON STATE COMPLIANCE**

To the Board of Trustees  
Golden Feather Union Elementary School District  
Oroville, California

### **Compliance**

We have audited the Golden Feather Union Elementary School District's (the District) compliance with the types of state compliance requirements described in the *2014-15 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel, for the year ended June 30, 2015. The applicable state compliance requirements are identified in the table below.

### **Management's Responsibility**

Compliance with the requirements referred to above is the responsibility of the District's management.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on the District's compliance with the state laws and regulations based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *2014-15 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel. Those standards and the *2014-15 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a material effect on compliance with the state laws and regulations described in the schedule below occurred. An audit includes examining, on a test basis, evidence supporting the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the District's compliance with those requirements.

# **INDEPENDENT AUDITORS' REPORT ON STATE COMPLIANCE**

(Continued)

June 30, 2015	Procedures Performed
Attendance	Yes
Teacher certification and misassignments	Yes
Kindergarten continuance	No
Independent study	No
Continuation education	No
Instructional time	Yes
Instructional materials	Yes
Ratios of administrative employees to teachers	Yes
Classroom teacher salaries	Not applicable
Early retirement incentive	No
Gann limit calculation	Yes
School accountability report card	Yes
Juvenile court schools	Not applicable
Middle or early college high schools	Not applicable
K-3 grade span adjustment	Yes
Transportation maintenance of effort	Yes
Regional occupational centers or programs maintenance of effort	Not applicable
Adult education maintenance of effort	Not applicable
California Clean Energy Jobs Act	No
After school education and safety program:	
After school	No
Before school	No
General requirements	No
Proper expenditure of education protection account funds	Yes
Common core implementation funds	Yes
Unduplicated local control funding formula pupil counts	Yes
Local control and accountability plan	Yes
Charter schools:	
Attendance	No
Mode of instruction	No
Nonclassroom-based instruction/independent study	No
Determination of funding for nonclassroom-based instruction	No
Annual instructional minutes - classroom based	No
Charter school facility grant program	No

Kindergarten continuance steps 3 and 4 were not performed because the District did not retain any pupils in kindergarten during 2014-15 who had already completed one school year in kindergarten. Testing was not performed for independent study because the ADA for this program was below the level which requires testing. Testing was not performed for California Clean Energy Jobs Act because the District did not have any expenditures during 2014-15 from California Clean Energy Jobs Act funds.

## **INDEPENDENT AUDITORS' REPORT ON STATE COMPLIANCE**

(Continued)

Since the District did not participate in the following programs during 2014-15, all steps related to them were not performed:

- Continuation education
- Early retirement incentive
- After school education and safety program

Since charter schools sponsored by the District are excluded from the audit of the District, all steps related to the following were not performed:

- Attendance
- Mode of instruction
- Nonclassroom-based instruction/independent study
- Determination of funding for nonclassroom-based instruction
- Annual instructional minutes - classroom based
- Charter school facility grant program

### ***Opinion on State Compliance***

In our opinion, the District complied, in all material respects, with the state laws and regulations referred to above that are applicable to the District for the year ended June 30, 2015.

### ***Other Matters***

The results of our auditing procedures disclosed instances of noncompliance with the state laws and regulations referred to above that are required to be reported in accordance with the *2014-15 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* and which are described in the accompanying schedule of findings and questioned costs as Items 2015-001 and 2015-002. Our opinion on state compliance is not modified with respect to these matters.

The District's response to the noncompliance findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The District's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

DATE  
Chico, California

**FINDINGS AND QUESTIONED COSTS SECTION**



**Golden Feather Union Elementary School District**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**June 30, 2015**

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**SECTION I**  
**SUMMARY OF AUDITORS' RESULTS**

**FINANCIAL STATEMENTS**

Type of auditors' report issued:	Unmodified
Internal control over financial reporting:	
Material weaknesses identified?	No
Significant deficiencies identified not considered to be material weaknesses?	None reported
Noncompliance material to financial statements noted?	No

**STATE AWARDS**

Compliance over state programs:	
Material weaknesses identified?	No
Significant deficiencies identified not considered to be material weaknesses?	None reported
Type of auditors' report issued on compliance for state programs:	Unmodified

**Golden Feather Union Elementary School District**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**June 30, 2015**  
**(Continued)**

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**SECTION II**  
**FINANCIAL STATEMENTS AUDIT**

None.

**SECTION III FINDINGS**  
**FEDERAL AWARDS AUDIT**

None.

DRAFT

## Golden Feather Union Elementary School District

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS

June 30, 2015

(Continued)

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#### SECTION IV FINDINGS

##### STATE AWARDS AUDIT

#### ATTENDANCE (Attendance – Concow Elementary)

10000 (2015-001)

##### State Compliance

**Condition** One student's daily attendance was not recorded daily, but estimated weekly. The District was not able to provide us with alternative documentation of this student's daily attendance. The average daily attendance (ADA) reported to the California Department of Education in the Second Period Report of School District Attendance was overstated by .60 ADA. The ADA reported to the California Department of Education in the Annual Report of School District Attendance was overstated by .56 ADA for grades TK/K-3.

**Criteria** Pursuant to *California Education Code*, Section 44809 and *California Code of Regulations*, Title 5, Sections 400-401, schools must maintain records of pupil attendance. These written attendance records should be prepared daily and signed weekly by the teacher who instructed the students.

**Effect** Due to the overstatement of .60 ADA in the Second Period Report of School District Attendance, the principal apportionment for 2014-15 is overstated by \$4,743. This amount is calculated by adjusting the current-year funding ADA and grades TK/K-3 ADA in the local control funding formula by .60 ADA. The District is required to return funding totaling \$4,743 from principal apportionment to the California Department of Education.

**Recommendation** We recommend the District maintain written records of attendance that are prepared daily and signed weekly by the teacher who instructed the student. We also recommend that the District amend both the Second Period and Annual Report of School District Attendance for the disallowed ADA noted above.

**Response** The District's administration will adopt procedures during the 2014-15 fiscal year to comply with the recommendation.

**Golden Feather Union Elementary School District****SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

June 30, 2015

(Continued)

**STATE COMPLIANCE(Unduplicated Local Control Funding Formula Pupil Counts)**

40000 (2015-002)

**State Compliance**

**Condition** During our testing over compliance of the unduplicated Local Control Funding Formula (LCFF) pupil counts, using a random sample to achieve a high level of assurance for each population, we identified the following:

Three of twenty nine Free and Reduced Price Meal (FRPM) students selected for testing did not have on file a National School Lunch Program (NSLP) eligibility application, or other documentation, to support the student's eligibility for the designation.

The above students did not qualify for the unduplicated LCFF pupil count as of the October 1, 2014, census date, however, they were included in the California Longitudinal Pupil Achievement Data System (CalPADS) 1.18 – FRPM/English Learner/Foster Youth – Student List.

Results of testing and extrapolation of the identified errors to each population are as follows:

	FRPM	EL	FRPM and EL	Totals
<b>District- Wide Schedule of Unduplicated Pupil Counts</b>				
Certified total unduplicated pupil count	99	-	-	99
County office of education adjustment - district funded county program students				1
Audit adjustment:				
Known error:	(3)	-	-	(3)
Extrapolation	(1)	-	-	(1)
<b>Adjusted Total Unduplicated Pupil Counts</b>	95	-	-	96
Certified enrollment count				115
County office of education adjustment - district funded county				1
<b>Total Enrollment Count</b>				116

**Criteria** Pursuant to *California Education Code*, Section 42238.02(b)(2), the District shall annually submit its enrolled free and reduced-price meal eligibility, foster youth, and English Learner pupil-level records for enrolled pupils using CalPADS. All support for these designations must be kept on file.

**Golden Feather Union Elementary School District****SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

June 30, 2015

(Continued)

**Effect** The unduplicated LCFF pupil count reported in the CalPADS 1.18 – FRPM/English Learner/Foster Youth – Student List was overstated by four students. As a result, the District’s 2014-15 second principal apportionment was overstated by \$5,965, calculated as follows:

<b>EFFECT OF UNDUPLICATED PUPIL COUNT ADJUSTMENTS ON STATE AID</b>		
Certified Unduplicated Pupil Percentage		0.8621
Adjusted Unduplicated Pupil Percentage		0.8276
Target supplemental grant funding as originally reported	\$	141,198
Audit adjustment		(5,651)
<b>Adjusted Target Supplemental Grant Funding</b>	<b>\$</b>	<b>135,547</b>
Target concentration grant funding as originally reported	\$	127,792
Audit adjustment		(14,126)
<b>Adjusted Target Concentration Grant Funding</b>	<b>\$</b>	<b>113,666</b>
Total audit adjustments	\$	19,777
2014-15 statewide gap funding rate		0.301601617
<b>Overstatement of 2014-15 Second Principal Apportionment</b>	<b>\$</b>	<b>5,965</b>

**Recommendation** We recommend that funding totaling \$5,965 be returned to the California Department of Education. We also recommend that the District review the annual CalPADS 1.18 – FRPM/English Learner/Foster Youth – Student List as of the census date to determine that the unduplicated pupil count is accurate and properly supported by underlying documentation prior to submitting this data to CalPADS.

**Response** The District’s administration will adopt procedures during the 2015-16 fiscal year to comply with the recommendation, and will return funding totaling \$5,965 to the California Department of Education.

**Golden Feather Union Elementary School District**  
**CORRECTIVE ACTION PLAN**  
**June 30, 2015**

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**Not applicable: there are no current-year findings related to federal awards.**

DRAFT

**Golden Feather Union Elementary School District**  
**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS**  
**June 30, 2015**

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None.

DRAFT

# Board Information

## Kindergarten in California

California state law and information regarding admission to kindergarten.

This guidance material is designed to address several kindergarten issues: e.g., enrollment age, continuance, and extended-day kindergarten. This guidance material is designed to address many of these issues. Since many private schools also adhere to the state *Education Code*, this guidance may be of assistance to them. This information may also be helpful to parents and guardians, as well as teachers of preschool, kindergarten, and first grade.

### Kindergarten Enrollment

Parents and guardians are currently not required to enroll children in kindergarten (*Education Code* [EC] [Section 48200](#)). If parents/guardians choose to enroll their children, schools must admit children who are of legal age (*EC* Section 48000[a]). Admission of age-eligible children must occur at the beginning of the school year or whenever the students move into the school district. (See *Barajas, et al. v. Board of Trustees, et al*, Sup. Ct. Sonoma County, 1990, No. 80963.)

While local education officials may need a day or two to identify the particular assigned kindergarten classroom, no age-eligible child may be denied access to school by being placed on a waiting list. Although demographics and class size reduction restrictions may prevent parents/guardians from enrolling their children in the neighborhood school, the district must provide the name(s) of available schools. Parents/guardians may discuss school choice options with district officials. To help make placement decisions, parents/guardians may compare schools online at either [Ed-Data](#) or [Data and Statistics](#). Both sites offer information on schools' demographics and characteristics.

- A. **Age-Eligible Children:** Districts must admit children at the beginning of the school year (or whenever they move into a district) if they will be five years of age on or before November 1 for the 2012–13 school year, October 1 for the 2013–14 school year, and September 1 for the 2014–15 school year and each school year thereafter. (*EC* Section 48000[a]). Children who are age-eligible for kindergarten may attend any prekindergarten summer program maintained by the school district. Information about items constituting proof of age supplied by parent or guardian is found in *EC* Section 48002. Immunization requirements are found in *Health and Safety Code* Section 120325 and Section 120335 and on CDE's [Factbook](#) Web page.
- B. **Under-Age Children:** Districts and CDE staff are frequently requested by parents/guardians to enroll children who are not age-eligible in kindergarten and first grade. CDE has no authority to require districts to admit or accelerate under-age children. The information below is regarding enrollment of under-age children in either kindergarten or first grade.
  1. **Early Admission to Kindergarten.** In addition to the laws mentioned above (in A. [Age-Eligible Children](#)), there is an additional—but rarely used—option for admitting children to kindergarten once they turn five years old. These children may not begin school at the beginning of the school year, but they must wait until their fifth birth date occurs (*EC* Section 48000[b]). While *EC* Section 48000(b) allows a child to be admitted early on a case-by-case basis, districts offering this option to families would be wise to have local governing board-adopted criteria by which students are accepted. Districts that base early admissions on test results, maturity of the child, or preschool records may risk being challenged by parents/guardians whose children are denied admission. If these children continue in kindergarten past the anniversary dates of their admission, the school must have signed Parental Agreement Forms on file to continue the children in kindergarten to the end of the school year.

11/20/2015

CA Codes (edc:48000-48003)

- \* (B) (i) For the 2015–16 school year and each school year thereafter, a school district or charter school may, at any time during a school year, admit a child to a transitional kindergarten program who will have his or her fifth birthday after December 2 but during that same school year, with the approval of the parent or guardian, subject to the following conditions:

(I) The governing board of the school district or the governing body of the charter school determines that the admittance is in the best interests of the child.

(II) The parent or guardian is given information regarding the advantages and disadvantages and any other explanatory information about the effect of this early admittance.



## Golden Feather Un SD | AR 5111 Students

### Admission

#### Age of Admittance to Grades K-1

A child shall be eligible for enrollment in kindergarten or first grade, at the beginning of the school year or at a later time in the same year, if the child has his/her fifth or sixth birthday, respectively, on or before one of the following dates: (Education Code 48000, 48010)

1. November 1 of the 2012-13 school year
2. October 1 of the 2013-14 school year
3. September 1 of the 2014-15 school year and each school year thereafter

Any child who will have his/her fifth birthday between the date listed above for the applicable school year and December 2 shall be offered a transitional kindergarten program in accordance with law and Board policy. (Education Code 48000)

(cf. 5123 - Promotion/Acceleration/Retention)

#### \* (cf. 6170.1 - Transitional Kindergarten)

On a case-by-case basis, a child who reaches age five after the date listed above for the applicable school year may be admitted to kindergarten at any time during the school year with the approval of the child's parent/guardian, provided that: (Education Code 48000)

1. The Superintendent or designee determines that the admittance is in the best interests of the child.
2. The parent/guardian is given information regarding the advantages and disadvantages and any other explanatory information about the effect of this early admittance.

(cf. 5145.6 - Parental Notifications)

In determining whether a child may be granted early entry to kindergarten, the Superintendent or designee may also consider the availability of classroom space and any negotiated maximum class size.

(cf. 6151 - Class Size)

(cf. 7111 - Evaluating Existing Buildings)

#### Documentation of Age/Grade

Prior to the admission of a child to kindergarten or first grade, the parent/guardian shall present proof of the child's age. (Education Code 48002)

Evidence of the child's age may include: (Education Code 48002)

Golden Feather Union Elementary School District  
Capital Facilities 2014-15  
Fund 25

Beginning Balance	52,127.19
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Income

Interest Income	627.76
Adjustment to FMV of Cash	0.00
Transfers In	0.00
Developer Fees	41,126.60
Total Income	<u>41,754.36</u>

Expenditures	0.00
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Ending Balance	93,881.55
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Detail of Expenditures	0.00	Developer Fees As A % Of Costs
Total	<u>0.00</u>	0%

## CONTRACT FOR TELESERV® LEGAL/CONSULTANT SERVICES

THIS WRITTEN FEE CONTRACT ("Contract") is entered into by and between GOLDEN FEATHER UNION ELEMENTARY SCHOOL DISTRICT ("Client") and Erickson Law Firm A.P.C. ("Attorneys and/or Consultants") as authorized by Education Code section 35205.

1. **Scope of Agreement:** Client hires Attorneys to provide legal and consultant services in connection with the operation of the Golden Feather Union Elementary School District, as set forth below. Attorneys will provide those legal services reasonably required to represent Client at Client's request. This Agreement shall continue in effect from year to year and may be terminated by the District at any time by written notice to Attorneys.

2. **Fee Arrangement:** Client agrees to pay for legal services at the following rates:

a. During the initial term of January 1, 2016 through June 30, 2016, Client shall be entitled to unlimited telephone service for non-complex legal issues. Beginning July 1, 2016, Client agrees to pay the sum of \$1.50 per ADA per year, in exchange for which Client shall be entitled to unlimited telephone service for non-complex legal issues. Should this Agreement continue after June 30, 2017, the yearly fee shall be determined by the ADA on July 1, 2017 and on each July 1 thereafter until this Agreement is terminated.

b. Non-mandated legal matters that cannot reasonably be resolved by telephone shall be explained to Client and approved before additional work is performed. These services shall be billed at the rate of \$140.00 per hour of Attorney time that is expended in performance of said services, plus reasonable expenses as described below. If used, Paralegals shall be billed at the rate of \$85.00 per hour and Law Clerks at the rate of \$65.00 per hour.

c. Advice and representation in any matter mandated by the State for which the Client is eligible to receive reimbursement (i.e., collective bargaining, Brown Act, grievances, unfair practice charges, etc.), shall be billed at the current reimbursement rate of \$135.00 per hour of Attorney time. The parties acknowledge it shall be Client's responsibility and within the discretion of the Client to seek reimbursement pursuant to mandated cost claims filed with the state. Should the reimbursement rate be increased by the State, the rate to be billed by Attorneys shall be increased accordingly.

d. Except as provided herein, Attorneys agree that the billable rates above shall remain unchanged for the first two years of this agreement. The parties further expressly agree that, thereafter, Attorneys may at their discretion periodically increase the billable rates set forth above by providing thirty days written notice. However, said rates may be increased no more than once per year and by no more than five percent (5%) in any given year.

3. **Billing Practices:** For those services listed above, Attorneys bill in minimum units of 0.1 hours (6 minutes) for any task. All sums due shall be paid by the District monthly in arrears upon receipt of a statement for fees and costs incurred on a monthly basis. Attorneys do not bill for travel time.

4. **Costs and Other Charges in General:** It is expressly acknowledged that Attorneys may incur various costs and expenses in performing legal and consulting services above. Client agrees to pay for those costs and expenses in addition to the hourly charges for services rendered. The costs and expenses commonly include sheriffs', marshals' and process servers' fees, filing fees and other charges assessed by courts and other public agencies, court reporters' fees, jury fees, witness fees, messenger and other delivery fees, travel expenses (airline tickets, rental car, and lodging), charges for computer research and outside assisted legal research, investigation expenses, consultants' fees, expert witness fees, mileage and parking, outside photocopying and other reproduction, and other similar items.

5. **Billing Statements:** Attorneys will send Client a statement for fees and costs incurred on a monthly basis. Attorneys' statements shall clearly state the basis thereof, including the amount, rate and basis for calculation (or other method of determination) of Attorneys' fees. Attorneys shall provide Client with a statement within ten (10) days of Client's request.

6. **Duties of Attorneys/Consultant and Client:** Attorneys shall provide those legal and consulting services reasonably required to represent Client in matters described in paragraph 1 of this contract. Attorneys shall also take reasonable steps to keep Client informed and to respond to Client's inquiries.

Client shall cooperate with Attorneys, keep them informed of developments, perform the obligations as agreed to under this agreement, and pay Attorneys' bills in a timely manner.

7. **Discharge and Withdrawal:** Client may discharge Attorneys at any time by written notice. Attorneys may withdraw only for cause. Among the facts constituting cause of Client's breach of this contract include Client's refusal to cooperate with Attorney or to follow his advice in a material matter, or any fact or circumstance that would render Attorneys' continuing representation of Client unlawful or unethical.

Attorneys and Client agree to sign any documents reasonably necessary to effect or complete Attorneys' discharge or withdrawal.

8. **Termination and Conclusion:** Upon the termination or conclusion of services, all unpaid charges for services rendered and costs incurred or advanced through the termination or conclusion date shall become immediately due and payable.

9. **Insurance:** Attorney maintains errors and omissions insurance coverage applicable to services to be rendered.

10. **Disclaimer of Guarantee:** Attorneys made no promises or guarantees to Client about the outcome of matters in which they represent Client, and nothing in this contract shall be construed as such a promise or guarantee.

11. **Written Contract Required by Law:** This document constitutes the written fee agreement between Attorneys and Client required by California Business and Professions Code Section 6148. Client shall be presumed to be in agreement with all the provisions set forth in this document when Client duly signs it.

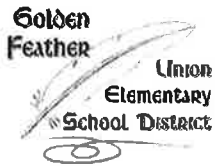
Dated: \_\_\_\_\_

\_\_\_\_\_  
Rex Randall Erickson  
Erickson Law Firm A.P.C.  
225 Broadway, Suite 1450  
San Diego, California 92101

As the duly authorized representative of the Board of Education of the Golden Feather Union Elementary School District, I accept the terms of this contract.

Date: 12/7/15

Gregory Blake  
Gregory Blake, Superintendent/Principal  
Golden Feather Union Elementary School District  
11679 Nelson Bar Road  
Oroville, California 95965-8033



## GFUESD Educator Effectiveness Funding Plan: 2015 - 2018

### District Spending Plan: Educator Effectiveness Funding (SB 103)

As required by SB103, the following plan has been developed to outline the expenditures for the Educator Effectiveness Funding. Funds are being allocated at the amount of \$1466 and based upon our certificated FTE reported in CALPADS for the 2014-15 fiscal year. This plan will be explained in the public meeting of the GFUESD governing board in December 2015 and will be presented for adoption at the January 2016 Board meeting.

<b>Amount of Educator Effectiveness Funding</b>	<b>\$10,266</b>
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SB103 outlines areas in which these funds can be used. The Educator Effectiveness Plan for Golden Feather Union Elementary School District includes professional development as follows:

*Beginning teacher and administrator support and mentoring, including, but not limited to, programs that support new teacher and administrator ability to teach or lead effectively and to meet induction requirements adopted by the Commission on Teacher Credentialing and pursuant to Section 44259 of the Education Code.*

**Suggested Local Actions/Services that meet this area requirements:**

1. New administrator support and professional development
  - a. Superintendents/Principal Academies
  - b. Superintendents' Symposium
2. Beginning Teacher Support and Assessment--BTSA (when appropriate)

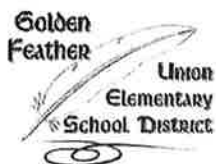
<b>Estimated Expenditure (%)</b>	<b>Estimated Expenditure Amount (\$)</b>	<b>Actual Expenditure (\$)</b>
40%	\$4,106	\$

*(B) Professional development, coaching, and support services for teachers who have been identified as needing improvement or additional support by local educational agencies.*

**NO Suggested Local Actions/Services.**

**We will use other available fiscal sources when needed.**

<b>Estimated Expenditure (%)</b>	<b>Estimated Expenditure Amount (\$)</b>	<b>Actual Expenditure (\$)</b>
0%	\$0	\$



## GFUESD Educator Effectiveness Funding Plan: 2015 - 2018

**(C) Professional development for teachers and administrators that is aligned to the state content standards adopted pursuant to Sections 51226, 60605, 60605.1, 60605.2, 60605.3, 60605.8, 60605.11, 60605.85, as that section read on June 30, 2014, and 60811.3, as that section read on June 30, 2013, of the Education Code.**

**Suggested Local Actions/Services that meet this area's requirements:**

1. Release time for CCSS implementation—Changes in curriculum and assessments
2. Training and Conferences related to CCSS, Mathematics and ELA/ELD Framework implementation
3. Training and Conferences related to Technology Integration
4. Training and Conferences related to implementation of effective instructional strategies.

	Estimated Expenditure Amount (\$)	Actual Expenditure (\$)
30%	\$3,079	\$

**(D) To promote educator quality and effectiveness, including, but not limited to, training on mentoring and coaching certificated staff and training certificated staff to support effective teaching and learning.**

**Suggested Local Actions/Services that meet this area's requirements:**

1. Instructional support and coaching (Technology, ELA/ELD, NGSS)
2. Materials / Resources
3. Consultant contracts with outside agencies for support in ELA/ELD Framework implementation

Estimated Expenditure (%)	Estimated Expenditure Amount (\$)	Actual Expenditure (\$)
30%	\$3,079	\$

Total Estimated Funding Expenditures (%)	Estimated Expenditure Amount (\$)	Actual Expenditure (\$)
A. Beginning Teacher/Admin Support 40%	\$4,106	
B. PAR Support 0%	\$0	
C. PD Aligned to Standards 30%	\$3,079	
D. Training on Mentoring/Coaching 30%	\$3,079	
<b>TOTAL</b>	<b>\$10,266</b>	

Presented to the GFUESD Board of Trustees at the regularly scheduled public meeting held on December 16, 2015.  
Adopted by the GFUESD Board of Trustees at the regularly scheduled meeting held in January 2015.

\_\_\_\_\_  
Superintendent/Principal, Greg Blake

\_\_\_\_\_  
Board President, Deborah Ingvaldsen

To: GFUESD Board of Trustees  
From: GFTA  
Date: 11/17/15  
Re: Negotiations for 2015-16

Board of Trustees,

The Golden Feather Teachers' Association would like to submit our letter of "openers" for the 2015-16 school year negotiations. It is our wish to negotiate with the district during this year the following contract items:

Article XI, Salary and Benefits, including but not limited to:

1. A fair and equitable percentage increase to the salary schedule
2. A fair and equitable percentage increase to the Medical Benefit District contribution

As always, we wish to maintain the option of discussing any other contract items as they may arise during the course of the negotiating process.

Respectfully,

A handwritten signature in cursive script that reads "Donna Mortimer".

Donna Mortimer  
President, GFTA