

Golden Feather Union Elementary School District  
Board Agenda 9/20/17

Meeting Location: Concow School  
11679 Nelson Bar Rd. Oroville, CA 95965 (530) 533-3833  
Time: 4:00 PM Closed Session 4:30 PM Open Session

*For persons wishing to review the full agenda packet, one is available in the lobby at each school site. Meeting site is wheelchair accessible. Any individuals who require special accommodations should contact the superintendent (530) 533-3833 at least two days before the meeting date.*

**1.0 CALL TO ORDER – TIME:**

**BOARD OF TRUSTEES**

Deborah Ingvaldsen	President	_____
Paula Neher	Clerk	_____
Don Saul	Trustee	_____
Matthew Morris	Trustee	_____
Ralph White	Trustee	_____
Josh Peete	Superintendent	_____
Pearl Lankford	Executive Assistant	_____

Public Comments

**2.0 CLOSED SESSION**

**2.1 Conference with Labor Negotiator – Josh Peete**

**2.2 Public Employee Performance/Evaluation – Superintendent Goals**

**3.0 FLAG SALUTE**

**4.0 APPROVAL TO VARY THE SEQUENCE**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**5.0 PUBLIC COMMENTS**

This is the time at which the President invites anyone in the audience: including district employees, wishing to address the Board on a matter not on the agenda to stand, state your name, and address for the record. Presentations will be limited to (3) minutes; maximum of (20) minutes to each subject matter. The board is prohibited by law from taking action or discussing any item if it is not listed on the agenda, unless permitted by law. For those wishing to address items on the agenda, time will be available as each agenda item is introduced.

**6.0 MOTION TO ADJOURN TO PUBLIC HEARING – Sufficiency of Instructional Materials**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**7.0 PUBLIC HEARING**

**8.0 MOTION TO RECONVENE**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**9.0 REPORTS**

- 9.1 Superintendent School Report**
- 9.2 CSEA**
- 9.3 GFTA**
- 9.4 Parents' Club**
- 9.5 Board Members**

**10.0 CONSENT CALENDAR**

- 10.1 Minutes 8/16/17 (REF)**
- 10.2 Warrants 8/11/17 – 9/15/17 (REF)**
- 10.3 Interdistrict Transfer#13-16 (REF)**

**11.0 INFORMATION FOR DISCUSSION**

- 11.1 2017/2018 Bus Routes updated 9/15/17**
- 11.2 Local Control Accountability Plan**
- 11.3 Maintenance/Transportation**

**12.0 ACTION ITEMS/NEW BUSINESS**

**12.1 RESOLUTION #2 17/18 SUFFICIENCY OF INSTRUCTIONAL MATERIALS (REF)**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**12.2 APPROVAL 2018-2019 Erate Contract JEG Consulting (REF)**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**12.3 17/18 Library Media Services Agreement (REF)**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**12.4 Resignation – Destry Chenoweth Effective 8/31/17 (REF)**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**12.5 17/18 CERTIFICATED SENIORITY LIST (REF)**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**12.6 17/18 CLASSIFIED SENIORITY LIST (REF)**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**12.7 Declaration of Need/Statement of Need 17/18 (REF)**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**12.8 Surplus Outdated/Obsolete Curriculum (REF)**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**12.9 17/18 Updated Bus Routes (REF)**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**12.10 AUXILIARY ORGANIZATION APPLICATION BSSP/GFPC 2017-2019 (REF)**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**13.0 MOTION TO CONVENE TO CLOSED SESSION**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

(Closed Session)

**14.0 REPORT OUT**

**15.0 ADJOURNMENT**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

## PUBLIC HEARING

THE GOLDEN FEATHER UNION ELEMENTARY SCHOOL DISTRICT WILL HOLD A PUBLIC HEARING ON THE ADOPTION OF A RESOLUTION PERTAINING TO THE 2017/2018 SUFFICIENCY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS. A COPY OF THIS RESOLUTION IS HEREBY ATTACHED FOR PUBLIC REVIEW.

THE HEARING WILL TAKE PLACE DURING THE REGULAR SESSION OF THE SEPTEMBER 20, 2017 BOARD MEETING AT CONCOW SCHOOL. 11679 NELSON BAR RD. OROVILLE, CA 95965 AT 4:30 PM.

THE PUBLIC IS WELCOME AND ENCOURAGED TO PROVIDE INPUT.

POSTED 9/17/17 Done HARDWARE D.O. WEB

GOLDEN FEATHER UNION ELEMENTARY SCHOOL DISTRICT  
REGULAR BOARD MEETING Minutes August 16, 2017

**1.0 CALL TO ORDER – TIME: 4:05**

**BOARD OF TRUSTEES**

Deborah Ingvaldsen	President	Present
Paula Neher	Clerk	Present
Don Saul	Trustee	Present
Matthew Morris	Trustee	Present 4:15
Ralph White	Trustee	Absent
Josh Peete	Superintendent	Present
Pearl Lankford	Executive Assistant	Absent

\*Public Comment - none

**2.0 CLOSED SESSION**

**2.1 Conference with Labor Negotiators – Josh Peete**

No action taken.

**3.0 FLAG SALUTE**

**4.0 APPROVAL TO VARY THE SEQUENCE**

None

**5.0 PUBLIC COMMENTS**

None

**6.0 REPORTS**

**6.1 Superintendent School Report – Mr. Peete gave an update on happenings for the school/district. Parents and staff received welcome back letters with important updates. New English language arts and mathematics curriculum that aligns to state standards arrived at the school this week. Paraeducator schedule is nearing completion. Bus scheduling has been worked on and is on the agenda for this meeting. P.E. equipment was purchased. LCAP revision requires staff to use a local indicator, AR/STAR, at the beginning and end of the year to meet the requirement of having an additional measure of tracking student progress. Other minor changes were made to clarify verbiage. Thank you to the volunteers over the summer to beautify the site and make it colorful, inviting, and fun for students.**

**6.2 CSEA – No Report**

**6.3 GFTA – No Report**

**6.4 Parents' Club – Hosted Beautification Day/Lunch.**

**6.5 Board Members – Mr. Saul went shopping for beautification day supplies. He reported on the pool snack bar sales and movie night.**

**7.0 CONSENT CALENDAR**

**7.1 Minutes 6/7/17 6/21/17 7/19/17**

**7.2 Warrants 6/16/17 – 8/10/17**

**7.3 Transfer Requests #4 - #12**

**7.4 Quarterly Williams Report – No Complaints**

Mr. Morris made the motion to approve. Seconded by Mrs. Neher, the board voted 4-0 to approve.  
Ayes: Ingvaldsen, Neher, Morris, Saul.

**8.0 INFORMATION FOR DISCUSSION**

**8.1 Financial Report – No discussion**

**8.2 Attendance Report – No discussion**

**8.3 Pivot Charter Waiver – board discussion on BCOE's perspective of the waiver.**

**9.0 ACTION ITEMS/NEW BUSINESS**

**9.1 Approval of draft 17/18 Bus Routes**

Mrs. Neher made the motion to approve. Seconded by Mr. Saul, and following discussion, the board voted 4-0 to approve. Ayes: Ingvaldsen, Neher, Morris, Saul.

**9.2 Approval of AR 5121 Grades/Evaluation of Student Achievement (REF)**

Mr. Morris made the motion to approve. Seconded by Mr. Saul, the board voted 4-0 to approve. Ayes: Ingvaldsen, Neher, Morris, Saul.

**9.3 Approval of 17/18 Certification of Assurances (REF)**

Mr. Saul made the motion to approve. Seconded by Mr. Morris, the board voted 4-0 to approve. Ayes: Ingvaldsen, Neher, Saul, Morris.

**9.4 Approval of 17/18 Protected Prayer Certification (REF)**

Mr. Saul made the motion to approve. Seconded by Mr. Morris, the board voted 4-0 to approve. Ayes: Ingvaldsen, Neher, Saul, Morris.

**9.5 Addendum to Superintendent Contract (REF)**

Mr. Saul made the motion to approve. Seconded by Mr. Morris, the board voted 4-0 to approve. Ayes: Ingvaldsen, Neher, Saul, Morris.

**10.0 MOTION TO CONVENE TO CLOSED SESSION - None**

**11.0 REPORT OUT N/A**

**12.0** Mr. Saul made the motion to adjourn at 5:56. Seconded by Mrs. Neher, the board voted 4-0 to adjourn. Ayes: Ingvaldsen, Neher, Saul, Morris.

# GOLDEN FEATHER UNION ELEMENTARY SCHOOL DISTRICT

## Detailed AP Vendor Check Register

Fund Number: 01						
Check #	Check Dt	Invoice	Description			Ck Amount
00828076	08/22/2017		400440	SCRAP METAL		14.59
					Check Total:	14.59
00828077	08/22/2017		10046019	CURRENT CHARGES 7/3-8/2/17		3.23
					Check Total:	3.23
00828078	08/22/2017		1707252	WATER TESTING-SPRING VALLEY		116.00
00828078	08/22/2017		1707558	WATER TESTING - CONCOW		434.00
					Check Total:	550.00
00828079	08/22/2017		4075325	NITRIL GLOVES		25.74
					Check Total:	25.74
00828080	08/22/2017		22476	17/18 CUPA BILLING-CONCOW SCH		831.00
					Check Total:	831.00
00828081	08/22/2017		081017R	REIMB JULY 17 SUPPLIES		37.14
00828081	08/22/2017		081017R	REIMB JULY 17 SUPPLIES		462.73
					Check Total:	499.87
00828082	08/22/2017		34848C316P4	MANUAL MAINT PLUS 17/18		2,080.00
00828082	08/22/2017		34848C316P4	GAMUT ONLINE 17/18		1,000.00
					Check Total:	3,080.00
00828083	08/22/2017		543614	MONITORING 8/1-10/31/17		105.00
					Check Total:	105.00
00828084	08/22/2017		953246672	TEXTBOOKS		243.47
00828084	08/22/2017		953246672	TEXTBOOKS		4,824.82
					Check Total:	5,068.29
00828085	08/22/2017		219677	IGNITION MODULE FOR BLOWER		48.47
					Check Total:	48.47
00828086	08/22/2017		3095570	FINANCIAL STATEMENTS 6/30/17		250.00
					Check Total:	250.00
00828087	08/22/2017		SI320818	TAYLOR DPD REAGENT #2		21.11

N/A

Detail AP Ck Register FF/GF

09/15/2017

10:14:11

User: Pearl Lankford

# GOLDEN FEATHER UNION ELEMENTARY SCHOOL DISTRICT

## Detailed AP Vendor Check Register

00828088	08/22/2017	946588192001	MATERIALS & SUPPLIES	Check Total:	21.11
00828088	08/22/2017	946588192002	MATERIALS & SUPPLIES		43.82
00828088	08/22/2017	946593862001	MATERIALS & SUPPLIES		7.36
00828088	08/22/2017	946855742001	MATERIALS & SUPPLIES		10.18
00828088	08/22/2017	946856745001	MATERIALS & SUPPLIES		388.13
00828088	08/22/2017	950080874001	MATERIALS & SUPPLIES		6.21
00828088	08/22/2017	950081309001	MATERIALS & SUPPLIES		145.47
00828088	08/22/2017	946598827001	MATERIALS & SUPPLIES		5.53
00828088	08/22/2017	946859403001	MATERIALS & SUPPLIES		215.60
00828088	08/22/2017	946860034001	MATERIALS & SUPPLIES		55.32
00828088	08/22/2017				101.78
00828089	08/22/2017	072017	UTILITIES 6/20-7/19/17	Check Total:	979.40
00828089	08/22/2017	072017	UTILITIES 6/20-7/19/17		173.51
00828089	08/22/2017	072017	UTILITIES 6/20-7/19/17		766.31
00828089	08/22/2017	072017	UTILITIES 6/20-7/19/17		70.69
00828089	08/22/2017	072017	UTILITIES 6/20-7/19/17		1,944.03
00828090	08/22/2017	7025673608	TEXTBOOKS	Check Total:	2,954.54
00828090	08/22/2017	7025673608	TEXTBOOKS		3,716.37
00828090	08/22/2017				2,803.57
00828091	08/22/2017	062917R	REIMB AIRFARE JULY 17	Check Total:	6,519.94
00828091	08/22/2017				131.98
00828092	08/22/2017	073117	JULY 2017 PURCHASES	Check Total:	131.98
00828092	08/22/2017				48.31
00828093	08/22/2017	33426644	GARBAGE SERVICE JULY 2017	Check Total:	48.31
00828093	08/22/2017				265.02
00828094	08/22/2017	645773	MATERIALS & SUPPLIES	Check Total:	265.02
00828094	08/22/2017	647151	MATERIALS & SUPPLIES		165.59
00828094	08/22/2017	073117	SVC		49.22
00828094	08/22/2017				0.40
00828095	08/22/2017	063017	FUEL TAX RETURN -APR-JUN 17	Check Total:	215.21
00828095	08/22/2017				8.14

N/A

Detail AP Ck Register FF/GF

09/15/2017

10:14:11

User: Pearl Lankford



# GOLDEN FEATHER UNION ELEMENTARY SCHOOL DISTRICT

## Detailed AP Vendor Check Register

00828096	08/22/2017	88885522	MATERIALS & SUPPLIES	Check Total:	8.14
				Check Total:	39.42
00828097	08/22/2017	335998738	CANON LEASE 7/20-8/20/17	Check Total:	39.42
				Check Total:	799.17
00829084	08/31/2017	2228/1701081	17081 PY VENDOR	Check Total:	799.17
				Check Total:	115.75
00829268	09/05/2017	1708041	WATER TESTING SPRING VALLEY SC	Check Total:	115.75
00829268	09/05/2017	1708229	WATER TESTING CONCOW SCHOOL	Check Total:	115.75
00829268	09/05/2017	1708228	WATER TESTING CONCOW SCHOOL	Check Total:	115.75
00829268	09/05/2017	1708510	PERCHLORATE CONCOW SCHOOL	Check Total:	115.75
				Check Total:	100.00
00829269	09/05/2017	32585	ASBESTOS REFRESHER COURSE	Check Total:	276.00
				Check Total:	130.00
00829270	09/05/2017	170719	GENERAL SVCS JULY 2017	Check Total:	130.00
00829270	09/05/2017	170721	JULY 2017 SERVICES	Check Total:	1,638.00
00829270	09/05/2017	170720	JULY 2017 SVCS	Check Total:	70.00
00829270	09/05/2017	170765	17/18 TELESERV	Check Total:	310.50
				Check Total:	157.50
				Check Total:	2,176.00
00829271	09/05/2017	083017	FEDERAL LICENSING SERVICES	Check Total:	124.00
				Check Total:	124.00
00829272	09/05/2017	082117	UTILITIES 7/20-8/20/17	Check Total:	192.96
00829272	09/05/2017	082117	UTILITIES 7/20-8/20/17	Check Total:	828.16
00829272	09/05/2017	082117	UTILITIES 7/20-8/20/17	Check Total:	67.03
00829272	09/05/2017	082117	UTILITIES 7/20-8/20/17	Check Total:	1,947.03
				Check Total:	3,035.18
00829273	09/05/2017	083017R	REIMB 8/30/17 TEACHER BKFTST	Check Total:	46.20
00829273	09/05/2017	083017R	REIMB 8/15/17 TEXT BOOKS	Check Total:	31.98
00829273	09/05/2017	083017R	REIMB 8/30/17 TEXTBOOKS	Check Total:	230.09
00829273	09/05/2017	083017R	REIMB 8/30/17 TEXTBOOKS	Check Total:	203.98

N/A

Detail AP Ck Register FF/GF

09/15/2017

10:14:11

User: Pearl Lankford

# GOLDEN FEATHER UNION ELEMENTARY SCHOOL DISTRICT

## Detailed AP Vendor Check Register

00829274	09/05/2017	083017R	REIMB 8/30/17 SUPPLIES	Check Total:	512.25
					223.42
00829564	09/07/2017	2216/1701065	CM17065	Check Total:	223.42
					84.30
00829565	09/07/2017	2249/1701065	CM17065	Check Total:	84.30
					15.00
00829950	09/12/2017	5807	CABLING ERATE PORTION	Check Total:	15.00
					829.50
00829951	09/12/2017	119502	FUEL	Check Total:	829.50
					4,564.96
00829952	09/12/2017	958967426001	MATERIALS & SUPPLIES	Check Total:	4,564.96
00829952	09/12/2017	958974088001	MATERIALS & SUPPLIES		56.40
00829952	09/12/2017	958967426001	MATERIALS & SUPPLIES		48.04
00829952	09/12/2017	954323087001	MATERIALS & SUPPLIES		27.04
00829952	09/12/2017	954324217001	MATERIALS & SUPPLIES		62.61
00829952	09/12/2017	954324218001	MATERIALS & SUPPLIES		7.93
					2.65
00829953	09/12/2017	083117	AUGUST 2017 PURCHASES	Check Total:	204.67
					83.08
00829954	09/12/2017	33615451	GARBAGE SERVICE AUGUST 17	Check Total:	83.08
					212.02
00829955	09/12/2017	9790516730	WIRELESS SVC 7/7-8/6/17	Check Total:	212.02
					0.44
				Check Total:	0.44
District Fund Total:					35,045.00

# GOLDEN FEATHER UNION SCHOOL DISTRICT

## 2017/2018 School bus schedule

Superintendent...533-3833    Transportation...533-6163

UPDATED 9/15/17

### Bus 6 (AM) C.L.Mkt/Cherokee/Wheelock/Messilla

7:15	Leave school
>>	Truex Rd. @ Hwy 70 (exempt)
7:33	Fire Station on Cherokee Rd.
>>	Crystal Pines Rd. @ Cherokee Rd. **
7:49	Meadow Brook MHP @ Wheelock
	Turn around Dry Creek & Messilla Valley
7:53	2949 Messilla Valley
>>	Spring Valley School
8:04	Rich Gulch Rd. @ Hwy 70(exempt)
8:18	School

### Bus 6 (PM) C.L. Mkt/Cherokee/Wheelock/Messilla

	2:40 Dismiss	1:55 Dismiss	12:30 Dismiss
Leave School	2:45	2:00	12:35
Truex Rd. @ Hwy 70 (exempt)	2:53	2:08	12:43
Fire Station on Cherokee Rd.	3:01	2:16	12:51
Crystal Pines Rd. @ Cherokee Rd. **	>>	>>	>>
Meadow Brook MHP @ Wheelock	3:17	2:32	1:07
Turn around Dry Creek & Messilla Valley			
2949 Messilla Valley	3:23	2:38	1:13
Spring Valley School	>>	>>	>>
Rich Gulch Rd. @ Hwy 70(exempt)	>>	>>	>>
School	3:45	3:00	1:35

### Bus 4 (AM) Big Bend/Concow

7:20	Leave School
7:22	Dome Store @ Concow Rd.
7:30	Scooter's
7:32	Big Bend and Detlow
7:33	4318 Big Bend @ Trailer Park **
7:40	Maple Springs Rd. @ Big Bend
7:40	5006 Big Bend Rd.
7:41	End of pavement (turn around) **
7:50	4555 Big Bend Rd. (Neher) **
8:00	Concow School
8:04	Ishi Trail @ Concow Rd.**
8:08	Schwyhart Lane @ Concow Rd.
8:10	Freedom Rd. @ Concow Rd.
8:12	Cirby Creek @ Concow Rd.
8:13	Camelot Rd. @ Concow Rd.
8:14	Hoffman Rd. @ Concow Rd.
8:25	School

### Bus 4 (PM) Big Bend/Concow

	2:40 Dismiss	1:55 Dismiss	12:30 Dismiss
Leave School	2:45	2:00	12:35
Ishi Trail @ Concow Rd.**	2:56	2:11	12:46
Schwyhart Lane @ Concow Rd.	3:01	2:16	12:51
Freedom Rd. @ Concow Rd.	3:02	2:17	12:52
Cirby Creek Rd @ Concow Rd.	3:03	2:18	12:53
Camelot Rd. @ Concow Rd.	3:05	2:20	12:55
Hoffman Rd. @ Concow Rd.	3:07	2:22	12:57
Concow School	3:23	2:38	1:13
Dome Store @ Concow Rd.	3:27	2:38	1:17
Pine Brae @ Yankee Hill	3:28	2:39	1:18
Scooter's	3:34	2:45	1:24
Big Bend and Detlow	3:36	2:47	1:26
4318 Big Bend @ Trailer Park**	3:37	2:48	1:27
Maple Springs Rd. @ Big Bend	3:42	2:53	1:32
5006 Big Bend Rd.	3:42	2:53	1:32
End of pavement (turn around)**	3:46	2:57	1:36
4555 Big Bend Rd. (Neher)**	3:53	3:04	1:43
School	4:00	3:11	1:50

*Students should arrive at their bus stop at least 5 mins. early.*

*Bus times can vary 5 mins. each way.*

1st and 3rd Tuesday of the month is early Tuesday; Dismissal is at 1:55, buses arrive 45 minutes earlier in the PM  
 2017 - 9/5, 9/19, 10/3, 10/17, 11/7, 12/5, 12/19      2018 - 1/16, 2/6, 2/20, 3/6, 3/20, 4/17, 5/1, 5/15, 6/5

Minimum day dismissal is at 12:30; busses arrive 2hr 10 min earlier in the PM

Minimum Days 2017 - 8/23,9/12, 10/10, 10/31, 11/7, 12/22      2018 - 1/30, 3/13, 4/24, 6/7

>> will stop with prior arrangement

\*\* Bus stops that required CHP approval and school bus signs posted. (exempt) Stops exempted from use of red warning lights

**RESOLUTION REGARDING SUFFICIENCY OF INSTRUCTIONAL MATERIALS**  
***Education Code Section 60119***  
**Resolution No. 2 2017/2018**

Whereas, the governing board of **Golden Feather Union School District**, in order to comply with the requirements of *Education Code* Section 60119 held a public hearing on **September 20, 2017**, at **4:30 PM**, which is on or before the eighth week of school (between the first day that students attend school and the eighth week from that day) and which did not take place during or immediately following school hours, and;

**Whereas**, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

**Whereas**, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

**Whereas**, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district/county office of education, and;

**Whereas**, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

**Whereas**, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

**Therefore**, it is resolved that for the 2017/2018 school year, the **Golden Feather Union School District** has provided each pupil with sufficient textbooks and instructional materials **aligned to the academic content standards and** consistent with the cycles and content of the curriculum frameworks.

Passed and adopted by the Governing Board of the Golden Feather Union School District on this day the **20<sup>th</sup> of September, 2017**, by the following vote:

Ayes:                Noes:                        Absent:                        Abstain:

---

Josh Peete, Superintendent

## JEG E-RATE CONSULTING

• • •

August 20, 2017

• • •

Jim Galloway  
115 Edgemont Drive  
Oroville, CA. 95966

Josh Peete  
11679 Nelson Bar Road  
Oroville, CA. 95965-8033

### Superintendent Peete,

Enclosed is the 2018-2019 contract for my services and the letter of agency allowing me act on your behalf with the e-rate program. Based the e-rate web site the Category 2 balances are;

site	balance
Concow Elementary	\$5,237.90.00
Community Day	\$9,292.00

Category two dollars can be spent in network infrastructure and support. I will be informing BCOE of your category 2 balances so you can work with them to see what you might wish to request in 18-19. Your category 2 funding requests will be funded at 85%.

For the upcoming year ISP and data lines which will continue to be funded at 90%. Telecom service is being reduced by 20% each year so for the 18-19 the funding level will be a 10% subsidy.

I will continue to file for your ISP contract which includes the wireless connection unless I hear from you that the BIIG data line is in place. The H12HSN website shows the following but I do not know how up to date it is.

14	BIIG 1	Butte	Golden Feather Union Elementary School District	Concow Elementary School	*AT&T	1 Gbps	3rd Qtr, 2017	TBD	Site readiness completed. Long Build; as of 6/15/17 AT&T has the CalTrans permit and the fiber has been pulled up to the school. Need ENA to review completeness of make ready work - ATT AC outlet issues. COE handling AC receptacle change	WIP
----	-----------	-------	--	--------------------------------	-------	-----------	---------------------	-----	---	-----

If you have an update please let me know.

If you have any questions please contact me by phone or email.

A handwritten signature in black ink, appearing to read "J. Galloway", written in a cursive style.

Jim Galloway  
Consultant  
JEG Consulting

**Golden Feather Union School District E-Rate Letter of Agency  
For the Year 2018- 2019**

I hereby authorize Jim Galloway (sole proprietor of JEG Consulting, 115 Edgemont Drive Oroville, CA 95966, (530) 534-7678 Office, (530) 403-7387 Cell ) to submit FCC Form 470, FCC Form 471, and other E-rate forms to the Schools and Library Division on behalf of the undersigned school district. I understand that in submitting these forms on our behalf, you are making certifications for our school district. By signing this letter of agency, I make the following certifications:

- (a) I certify that the schools in our district are all schools under the statutory definitions of elementary and secondary schools found in the Elementary and Secondary Education Act of 1965, do not operate as for-profit businesses, and do not have endowments exceeding \$50 million.
- (b) I certify that the schools in our district have secured access to all of the resources, including computers, training, software, maintenance, and electrical connections necessary to make effective use of the services purchased as well as to pay the discounted charges for eligible services.
- (c) I certify that the schools in our district are all covered, or will be covered at the time funded services are provided, by E-rate approved technology plans (unless discounts are only being requested for basic local and long distance telephone service).
- (d) I certify that our school district is compliant, or will be compliant at the time funded services are provided, with the Children's Internet Protection Act (unless discounts are only being requested for telecommunications services.)
- (e) I certify that the services that our school district purchases using E-rate discounts (as described in the law 47 U.S.C. Sec. 254) will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value.
- (f) I certify that the entities eligible for support that I am representing have complied with all applicable state and local laws regarding procurement of services for which support is being sought.
- (g) I certify that our school district has complied with all E-rate program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments.
- (h) I understand that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of the benefits from those services.
- (i) I certify that I am authorized to sign this letter of agency and, to the best of my knowledge, information, and belief, all information provided to JEG Consulting for E-rate submission is true.
- (j) I understand that persons willfully make false statements on E-rate forms or through this letter of agency can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.

District: Golden Feather Union School District

Signature: \_\_\_\_\_

Date:                     2017                    

Name: Josh Peete

Title: Superintendent

# JEG CONSULTING

## E-RATE SERVICES CONTRACT FOR 2018-2019

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2017, in the County of Butte, State of California, by James Galloway the sole proprietor of JEG Consulting , and Golden Feather Union School District hereinafter called the "District".

WITNESSETH:

WHEREAS, the District is pursuing E-Rate discounts to help fund the Technology Project(s)

WHEREAS, the District has determined that it has a need to enter into this Agreement with JEG Consulting for the E-rate application services described herein;

NOW THEREFORE, it is mutually agreed by the parties hereto, as follows:

**Article 1: Contract with JEG Consulting:** The District hereby contracts with JEG Consulting to perform the necessary E-rate application services as hereinafter set forth.

**Article 2. JEG Consulting Services and District Responsibilities:**

JEG Consulting hereby agrees to perform the following E-rate application services set forth to the satisfaction of the District and described in Attachment A: The district agrees to provide the information required by the dates shown in Attachment A.

**Article 3. JEG Consulting Fee:** The District shall pay JEG Consulting for the performance of E-rate application services for (Phase 1), and (Phase 2). The total contract amount for the e-rate services is one thousand eight hundred dollars, (\$1,800).

**Article 4. Payments:** Payment of JEG Consulting fees shall be made pursuant to the following schedule after receipt and approval by district of such reports as District may specify to verify the satisfactory performance by JEG Consulting of the work to which each payment pertains. Nine hundred dollars (\$975) will be paid upon completion of the form 471 applications and item 21 submittals in mid February. The balance (\$975) will be paid upon the notice of acceptance from the SLD of the form 486 for all funded applications but no later than May 30, 2019. All invoices due and payable net 30 days.

**Article 5. Time of performance and Term of Agreement:** The services called for under this agreement shall be provided by JEG Consulting during the period commencing on the date of the contract and ending upon completion of the project.

**Article 6. Employee Benefits, Hold Harmless:** JEG Consulting is a single person entity, therefore employee Benefits are not an element of this agreement. JEG Consulting agrees to indemnify and to hold free and harmless the District, its officers, agents, and employees from all loss, liability, damages, costs, or expenses that may or might at any time arise of be asserted



against District, its officers, agents and employees, arising by reason of, in the course of, or in connection with, the performance of this Agreement.

**Article 7. Worker's Compensation Insurance:** Since JEG Consulting is a single person entity/sole proprietorship, therefor there is no need to provide or hold the District accountable for any items in the area of workers compensation insurance.

**Article 8. Confidentiality and Use of Information:** JEG Consulting shall hold in trust for the District, and shall not disclose to any person, any confidential information. The District shall keep confidential information which is related to JEG' Consulting research, development, trade secrets and business affairs, but does not include information which is generally known or easily ascertainable by nonparties through available public documentation. JEG Consulting shall advise District of any and all material used, or recommended for use by JEG Consulting to achieve the project goals, that are subject to any copyright restrictions or requirements.

**Article 9. Administrator of Agreement:** This Agreement shall be administered on behalf of the District. Any notice desired or required to be sent to a party hereunder shall be addressed to:

For District: Attn: Josh Peete Superintendent 11679 Nelson Bar Road, Oroville CA. 95965

For JEG: Attn: James E. Galloway, 115 Edgemont Drive, Oroville, CA. 95966

**Article 10. Ownership of Work-Product:** All products of work performed pursuant to this Agreement will be the sole property of the District except JEG Consulting proprietary information/products.

**Article 11. Information provided to SLD, other parties, procurement:** The District is solely responsible for the application information provided to the SLD, any suits or legal action by the SLD or other parties as a result of this application process is the responsibility of the District. Examples of this, but not limited to, may be related to fraudulent information provided to the SLD during the application process. In addition, JEG Consulting or James Galloway will not appear on any forms filed to the SLD except as required as an e-rate consultant. It is the District responsibility to ensure District, SLD, and State procurement and bidding processes are followed.

**Article 12. Termination of Agreement:** The District may terminate this Agreement and will be relieved of all obligations under this Agreement should JEG Consulting fail to perform any of the terms and conditions hereof at the time and places set forth herein. In the event of such termination, JEG Consulting shall be paid the reasonable value of the services rendered up to the date of such termination, less any payments therefore made, as determined by the District. JEG hereby expressly waives any and all claims for damages or compensation arising under this Agreement in the event of such termination, except as set forth herein.

**Article 13. Termination:** The district or JEG Consulting may terminate this Agreement at any time and for any reason by giving written notice of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. If the Agreement is terminated by the District as provided in this section, JEG Consulting shall be entitled to receive compensation for any satisfactory work, as determined by the District, completed up to the receipt by JEG Consulting of notice of termination and the effective date of termination pursuant to specific request by the District for the performance of such work.

## Education Code Governing School Libraries in California

In regard to Library Media Services, if you do not have a credentialed district librarian on staff, your school district may currently not be in compliance with California Education Code and the California Commission on Teacher Credentialing. ED Code requires School Boards to provide school library services to students and teachers and establishes the credentialing criteria of the personnel providing the services. [Ed Code sections 18100 & 44868]

### ***ED code citations referred covering school libraries in California:***

**Section 18100.** The governing board of each school district shall provide school library services for the pupils and teachers of the district by establishing and maintaining school libraries or by contractual arrangements with another public agency.

**18120.** The governing board of a school district maintaining its own library or libraries may appoint a librarian or librarians to staff the libraries provided they qualify as librarians pursuant to Section 44868.

**Section 44868.** No person shall be employed as a library media teacher in any elementary or secondary school, unless he or she holds a valid credential of proper grade authorizing service as a library media teacher or a valid teaching credential issued by the Commission on Teacher Credentialing if he or she has completed the specialized area of librarianship.

**44869.** Any library media teacher when employed full time as a library media teacher or serving full time, partly as a library media teacher and partly as a teacher, shall rank as a teacher.

### ***Commission on Teacher Credentialing regarding school librarians:***

**(2)** Nothing in this section shall be construed to preclude local governing boards from employing non-credentialed individuals to assist in the provision of library services, provided that the employment of non-credentialed personnel is not intended to supersede the requirement to include holders of the Library Media Teacher Services Credential or other credential authorizing library service pursuant to **Education Code 44868** in the coordination and implementation of public school library programs. Services provided by non-credentialed personnel shall not include those activities requiring possession of a valid Library Media Teacher Services Credential, as specified in Subsection (b) of this section.

**(b) Authorization.** The Library Media Teacher Services Credential authorizes the holder to instruct pupils in the choice and use of library materials; to plan and coordinate school library programs with the instructional programs of a school district; to select materials for school and district libraries; to coordinate or supervise library programs at the school, district or county level; to plan and conduct a course of instruction for those pupils who assist in the operation of school libraries; to supervise classified personnel assigned school library duties; and to develop procedures for and management of the school and district libraries.

Commission on Teacher Credentialing

<http://www.ctc.ca.gov/codcor.doc/000013/000013.html>



**Tim Taylor**

Superintendent  
ttaylor@bcoe.org

**Susan J. Hukkanen**  
Assistant Superintendent  
shukkanen@bcoe.org  
530.532.5789

**Jeanette Spencer**  
Senior Advisor  
jspencer@bcoe.org  
530.532.5820

**Educational  
Support Services**  
Center for Transforming  
Education  
5 County Center Drive  
Oroville, CA 95965  
530.532.5800

**Board of Education**

Amy Christianson  
Howard M. Ferguson  
Ryne Johnson  
Jeannine MacKay  
Brenda J. McLaughlin  
Roger Steel  
Mike Walsh

1859 Bird Street  
Oroville, CA 95965  
(530) 532-5761  
Fax (530) 532-5762  
<http://www.bcoe.org>

An Equal Opportunity  
Employer

## 2017-18 PUBLIC SCHOOLS AGREEMENT

### For Library Media Services

### From the Butte County Office of Education

This Agreement is made and entered into by and between Tim Taylor, Butte County Superintendent of Schools, State of California, hereinafter called County Office, and Golden Feather Union Elementary SD hereinafter called School.

It is hereby mutually agreed by and between County Office and School that the County Office shall render to the School and School agrees to pay the County Office for the following library media services for the school year 2017-18.

**The County Office will:**

Provide contracting schools with access to credentialed library consultation services to satisfy the California State Education Code 18100 imperative that districts provide school library services to their pupils and students and includes, but is not limited to, modern school library management practices, library program plan development, library automation and collection development..

**CBEDS COUNT AND BILLING:**

**The school district will:**

Pay the County Office:

☐ A fee of \$0.50 per CBEDS for Credentialed librarian service.

**2017-18: \$0.50 x 180 CBEDS =90.00**

School	CBEDS	Total
Concow Elementary	106 @ \$0.50	\$53.00
Pivot Charter School	92 @ \$0.50	\$46..00
<b>Total</b>	<b>198</b>	<b>\$99.00</b>

GOLDEN FEATHER UNION ELEM. SD

BUTTE COUNTY OFFICE OF EDUCATION

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
Timothy J. Taylor

\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**



**Tim Taylor**

Superintendent  
ttaylor@bcoe.org

**Susan J. Hukkanen**  
Assistant Superintendent  
shukkanen@bcoe.org  
530.532.5789

**Jeanette Spencer**  
Senior Advisor  
jspencer@bcoe.org  
530.532.5820

**Educational  
Support Services**  
5 County Center Drive  
Oroville, CA 95965  
530.532.5800

**Board of Education**

Amy Christianson  
Howard M. Ferguson  
Ryne Johnson  
Jeannine MacKay  
Brenda J. McLaughlin  
Roger Steel  
Mike Walsh

1859 Bird Street  
Oroville, CA 95965  
(530) 532-5761  
Fax (530) 532-5762  
<http://www.bcoe.org>

An Equal Opportunity  
Employer

August 18, 2017

Dear Butte County Schools and Districts,

The Center for Transforming Education (CfTE) would like to again offer our Credentialed Librarian of Record as a contracted service for your school and district. Credentialed librarian, Allison Waggener, has been providing services for the last several years and is anxious to serve your district schools again this year.

Please find enclosed, the 2017-18 Public Schools Agreement that indicates a minimal fee for your district, based on your schools' 2016-17 CBED numbers. Kindly return this approved agreement to our office, in care of Cheryl Roberson, by September 8, 2017. This will ensure that your district and school is in compliance of California Education Code.

In addition to the Agreement, you will find enclosed a copy of the Education Code governing school Libraries in California (EC 18100 and 44868). If school districts do not have a credentialed district librarian on staff, they may not be in compliance with California Education Code and the California Commission on Teacher Credentialing.

Thank you for your continued partnership in ensuring Butte County's students have access to state-of-the-art library services.

**Return signed Public Schools Agreement with PO number by September 8, 2017 to:**

**Cheryl Roberson**  
**Center for Transforming Education**  
**5 County Center Drive**  
**Oroville, CA 95965**

Kindly,

Jeanette Spencer  
530-532-5820

Enclosures:

- Education Code Document
- 2017-18 Public Schools Agreement

To Whom It May Concern,

It is with great sorrow that I inform you that I, Destry Chenoweth, will be resigning from my position at the Golden Feather School District effective August 31, 2017. I thank you for the opportunity you have provided.

Thank You,

A handwritten signature in blue ink, appearing to read 'Destry Chenoweth', with a long horizontal flourish extending to the right.

Destry Chenoweth

GOLDEN FEATHER UNION  
ELEMENTARY SCHOOL DISTRICT  
CERTIFICATED SENORITY LIST 2017-2018

EMPLOYEE	DISTRICT HIRE DATE	SIGNATURE
Donna Mortimer	12/8/1993	
Nancy Valine	8/25/1994	
Marianne Moore	8/25/1998	
Teresa Chenoweth	9/2/1998	
Mary Triantafyllou	8/26/2000	

Donna Mortimer, GFTA President

Date

Golden Feather Union Elementary School District  
Classified Seniority List 2017-2018 In the Order of Seniority

<i><b>Employee</b></i>	<i><b>Anniversary Date</b></i>	<i><b>Classification</b></i>	<i><b>Hire Date</b></i>	<i><b>Signature</b></i>
Robert Dennis	8/5/1991	Op. Tech. 1	8/5/1991	
		Sr. Op. Tech.	12/20/2012	
Kathleene Dennis	11/1/1994	Paraeducator	11/1/1994	
		Library Clerk	8/29/1995	
		Bus Monitor	8/1/2000	
		Acct. Clerk-pyrl	10/6/2004	
		Bus Driver 1	8/22/2007	
		LCC	8/24/2009	
Lynnette Mack	8/23/1996	Paraeducator	8/23/1996	
		Office Clerk	8/16/2006	
		Secretary	8/8/2008	
Emilia Erickson	7/27/2006	Custodian	7/27/2006	
Teresa Mason	4/26/2011	Paraeducator	4/26/2011	
Rachelle Klobas	8/22/2011	Paraeducator	8/22/2011	
Rochelle White	8/22/2011	Paraeducator	8/22/2011	
		Bilingual Para.	8/19/2015	

Monica Davis 36 Month Rehire

Robert Dennis, CSEA President \_\_\_\_\_ Date \_\_\_\_\_



State of California  
Commission on Teacher Credentialing  
Certification Division  
1900 Capitol Avenue  
Sacramento, CA 95811-4213

Email: [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov)  
Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

## **ANNUAL STATEMENT OF NEED 30-DAY SUBSTITUTE and DESIGNATED SUBJECTS CAREER TECHNICAL EDUCATION 30-DAY SUBSTITUTE TEACHING PERMITS**

---

### **INSTRUCTIONS TO THE EMPLOYER**

This statement of need must be filed at the school district office each school year when employing holders of Emergency 30-Day Substitute Permits. The employing agency will complete a single statement of need form (below) and retain the form at the school district office.

The form must be completed annually, indicating that either no credentialed person is available or that those available are not deemed qualified for substitute teaching and details of the circumstances that necessitate the use of emergency permit holders rather than fully credentialed teachers.

This statement of need form does not require listing specific employees or their positions. The form must be signed by the superintendent of the employing school district. It does not need to be co-signed by the county superintendent of schools.

A copy of the form does not need to be submitted to the county or the Commission with each Emergency 30-Day Substitute Teaching Permit application; however, the county superintendent of schools, whose responsibilities include areas such as district payroll or district substitute placement, may request a copy of the district's statement of need form to accurately fulfill these duties.

County superintendent of schools offices employing holders of the Emergency 30-Day Substitute Teaching Permit are also required to annually file, at their office, this completed statement of need form. The county superintendent of schools will sign the form.

The Commission does not require that the school board approve the statement of need. The individual school district may establish its own policy regarding this matter.

*References: California Education Code, Sections 44225 and 44300 and California Code of Regulations, Title 5, Sections 80023, 80025 and 80026*



**This form must be signed by either:**

☐ The district superintendent of schools and filed at the school district office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a public school operated by a school district.

**OR**

☐ The county superintendent of schools and filed at the county superintendent of schools' office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a county-operated school.

**Certification and Authorized Signature**

The district superintendent of schools or the county superintendent of schools has reviewed the information contained in this statement of need and certifies one the following:

☒ Either a credentialed person is not available or one or more credentialed persons are available, but are not deemed qualified by the district or county, as applicable, to serve as a day-to-day substitute teacher.

**OR**

☐ The situation or circumstances that necessitate the use of an emergency permit holder are as follows:  
(Attach additional sheets, if necessary.)

---

---

---

---

---

I hereby certify that all of the information contained in this statement of need is true and correct.

---

*Signature of the District Superintendent*

*District*

*Date*

---

*Signature of the County Superintendent of Schools*

*County*

*Date*

*It is not necessary to submit this form to the Commission on Teacher Credentialing.*



## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- ☒ Original Declaration of Need for year: 2017-2018  
☐ Revised Declaration of Need for year: \_\_\_\_\_

### FOR SERVICE IN A SCHOOL DISTRICT

Name of District: GOLDEN FEATHER UESD District CDS Code: 04-61457  
Name of County: BUTTE County CDS Code: 139853

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on \_\_\_\_/\_\_\_\_/\_\_\_\_ certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, \_\_\_\_\_.

Submitted by (Superintendent, Board Secretary, or Designee):

_____	_____	_____
Name	Signature	Title
_____	_____	_____
Fax Number	Telephone Number	Date
_____		
Mailing Address		
_____		
Email Address		

### FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County \_\_\_\_\_ County CDS Code \_\_\_\_\_  
Name of State Agency \_\_\_\_\_  
Name of NPS/NPA \_\_\_\_\_ County of Location \_\_\_\_\_

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on \_\_\_\_/\_\_\_\_/\_\_\_\_, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, \_\_\_\_\_.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
Email Address		

- This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

### AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
<input type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	_____
<input type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)	_____
List target language(s) for bilingual authorization: _____	_____
<input type="checkbox"/> Resource Specialist	_____
<input type="checkbox"/> Teacher Librarian Services	_____
<input type="checkbox"/> Visiting Faculty Permit	_____

### LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	
TOTAL	

### **EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

### **EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program?

☐

Yes

☐

No

If no, explain. \_\_\_\_\_

Does your agency participate in a Commission-approved college or university intern program?

☐

Yes

☐

No

If yes, how many interns do you expect to have this year? \_\_\_\_\_

If yes, list each college or university with which you participate in an intern program.

---

---

---

If no, explain why you do not participate in an intern program.

---

---

**AUXILIARY ORGANIZATION APPLICATION FOR COVERAGE WITH  
BUTTE SCHOOLS SELF-FUNDED PROGRAMS and  
BAY AREA SCHOOLS INSURANCE COOPERATIVE**

For Activities Sponsored by the Golden Feather Union Elementary School District  
and Golden Feather UESD Parents' Club  
During the Period July 1, 2017 through June 30, 2019

---

The Butte Schools Self-Funded Programs (BSSP) and Bay Area Schools Insurance Cooperative (BASIC) have adopted the following minimum guidelines for the Golden Feather UESD Parents' Club (organization), an auxiliary organization of the Golden Feather Union Elementary School District (district), to receive liability protection under the BSSP and BASIC memorandums of coverage:

1. The organization must have written bylaws specifying its purpose as a district/pupil support organization.
2. The bylaws must reflect the nature and degree of the district's direction and supervision of the organization and its activities.
3. The organization's meetings must be timely noticed.
4. The organization may not be a nonprofit corporation organized under Section 501(c)(3) of the Internal Revenue Code, under the California Nonprofit Corporation Law, or under any similar law.
5. Minutes of all proceedings must be kept on file with the district.
6. The organization's events must have specific approval from the district's governing board or its authorized representative.
7. The organization's funds must be reported to and be under the control of the authorized representative of the district. Control shall be through one of the following:
  - a. A district administrative employee must be a signor on the organization's bank account(s);
  - b. A district administrative employee must sign on all payments and/or purchase orders; or
  - c. The organization must post a financial bond for the amount of the funds expected to be collected over a one-year period.
8. The organization must be approved by the district's governing board and the governing boards of both BSSP and BASIC for endorsement to the Memorandum of Coverage.
9. The organization must not discriminate against individuals or its members thorough the dissemination of funds.
10. Activities covered:
  - a. Meetings of the officers and members of the organization
  - b. Newsletter and bulletins
  - c. Candy, cake and bake sales
  - d. Breakfasts, luncheons, brunches or dinners (excluding alcohol)
  - e. Movies, lectures, or awards assemblies
  - f. Drawings or auctions
  - g. Fairs, bazaars or carnivals (excluding animal or mechanical rides)
  - h. Float construction
  - i. Garage sales
  - j. Roller skating or ice skating
  - k. Auto or motor vehicle shows/display
  - l. Watercraft shows/display
  - m. Car washes
  - n. Concerts (excluding rock or "heavy metal")
  - o. Field trips
  - p. Amateur or professional live entertainment
  - q. Parades

**AUXILIARY ORGANIZATION APPLICATION FOR COVERAGE WITH  
BUTTE SCHOOLS SELF-FUNDED PROGRAMS and  
BAY AREA SCHOOLS INSURANCE COOPERATIVE**

For Activities Sponsored by the Golden Feather Union Elementary School District  
and Golden Feather UESD Parents' Club  
During the Period July 1, 2017 through June 30, 2019

---

- r. Picnics and barbecues
- s. Pep rallies

- t. Walk-a-thons, jog-a-thons, and like events
- u. Dances

11. Excluded activities include, but are not limited to:

- a. Motor vehicle or watercraft speed competitions or races
- b. Events involving alcohol
- c. Mechanical rides
- d. Animal rides
- e. Donkey basketball/baseball
- f. Fireworks
- g. Rodeo
- h. Skateboard events
- i. Bicycle events, involving acrobatics, stunts, or "motocross"
- j. Owned automobiles and trailers
- k. Athletic events such as: football, basketball, soccer, baseball/softball, volleyball, water sports, boxing, wrestling, physical contact sports, etc.

12. Any activity not listed above must be referred to BSSP for approval.

**We accept and agree to abide by the above guidelines.**

Organization: Golden Feather UESD Parents' Club

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

District: Golden Feather Union Elementary School District

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

BSSP Approval on: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

---